

St. Matthew's Church (Trouty) fonds. - 1888 - 1992. - 26 cm textual records.

Administrative history

In 1848 a school was in use at Trouty as the church, a year later it was decided that a proper church building was needed. Plans were made to build a church on the top of Church Hill - a position in the community that was visible from most of the community as well as the fishing grounds off the harbour. The church was consecrated on St. Matthew's Day, 1853 as well as the churchyard. After 30 years of service the church was replaced with a second St. Matthew's, on May 13, 1888, the day of the first service held in the unfinished church. On November 26, 1888 the church was consecrated by the Rt. Rev. Llewellyn Jones, Bishop of Newfoundland.

Source: History of a Harbour by Clarence B. Dewling.

Custodial history

The records were kept and maintained at St. Matthew's Church, Trouty until 2002 when they were donated to the archives by the vestry of the church at the annual general meeting.

Scope and content

The fonds consists of minutes of select vestry meetings 1911 - 1986; vestry registers, 1888 - 1998; financial records. 1906 - 1952; correspondence, 1929 - 1949; minister's records, 1945 - 1990 and visitor's books, 1966 - 1992.

The records have been organized into six series according to form and function.

Notes

Supplied title based on provenance

Donated by St. Matthew's Church Vestry

Headstone inscriptions were donated by Mr. Gerald Spurrell in April 2005.

Series 1: Minutes of Vestry. - 1911 - 1986. - 2 cm

The vestry committee is the body that makes decisions regarding the church building and the congregation. Members of the committee include the church wardens, elected members of vestry and the rector. The minutes of vestry record discussions and decisions relating to the maintenance of the church and matters concerning the congregation and election of officers.

The series consists of two original volumes.

1.01 Minutes of Vestry, 1910 - 1930

1.02 Minutes of Vestry, 1967 - 1986

Location: Church Records Box 16.

Series 2: Vestry Registers. - 1888 - 1998. - 10 cm

The vestry registers record the services held at the church, the number of people in attendance, topic of the sermon, visiting clergy and other remarks.

The series consists of four original volumes.

- 2.01 Vestry Register, 1888 - 1922
- 2.02 Vestry Register, 1922 - 1940
- 2.03 Vestry Register, 1940 - 1968
- 2.04 Vestry Register, 1968 - 1998

Location: Church Records Box 16.

Series 3: Financial Records. - 1906 - 1952. - 5 cm

The series includes all the records having to do with financial matters and consists of receipts, 1906 - 1952; quarterly collections, 1922 - 1951; church expenses 1922 - 1949; offertory account, 1922 - 1927; rector's stipend, 1936 - 1942; communion offertory, 1937 - 1942; Bishopric Fund, 1940 - 1941 and insurance, 1933 - 1952.

- 3.01 Receipts, 1906 - 1952. - 2 cm

Receipts for various expenses for the church.

- 3.01.001 Receipts, 1906 - 1934
- 3.01.002 Receipts, 1935 - 1952

- 3.02 Accounts, 1922 - 1949. - 2 cm

A record of various accounts of funds that were collected within the congregation for various purposes such as church expenses, rector's stipend, church repairs, firewood collection, communion offertory, Lenten Self Denial and Bishopric Fund. This series also contains information for collections for Thanksgiving, Queen's College, orphanage collection, cod oil donations, mission box and pew holders.

- 3.02.001 Accounts, 1922 - 1927
- 3.02.002 Accounts, 1934 - 1951
- 3.02.003 Accounts, 1936 - 1937
- 3.02.004 Accounts, 1936 - 1939
- 3.02.005 Accounts, 1940 - 1942
- 3.02.006 Accounts, 1945 - 1948
- 3.02.007 Accounts, 1945 - 1949

- 3.03 Insurance, 1933 - 1952. - 0.5 cm

Copies of insurance policies and invoices for the church.

3.04 Miscellaneous [19 -]. - 0.5 cm

Invoices for various church expenses that have no date recorded.

Location: Church Records Box 16.

Series 4: Correspondence. - 1929 - 1949. - 0.5 cm

Correspondence concerning issues of the Diocese to the Parish such as: Lenten Self Denial collection, Bishopric Fund, Queen's College and notice to Parish Council.

Location: Church Records Box 16.

Series 5: Minister's Records. - 1945 - 1990. - 1 cm

The series consists of a copy of the Lectionary for 1954 and 1959, order of divine service, 1972 - 1973, Christmas Carol Service, 1983, Thanksgiving service, Parish Council rules and a copy of the 1950 and 1959 calendar.

Location: Church Records Box 16.

Series 6: Visitor's Books. - 1966 - 1992. - 7.5 cm

The visitor's books are kept to record non-parishioners visiting the church both for interest and to attend the church service.

6.01 Visitor's book, 1966 - 1974

6.02 Visitor's book, 1974 - 1981

6.03 Visitor's book, 1981 - 1989

6.04 Visitor's book, 1989 - 1992

Location: Church Records Box 16.