

St. Matthew's Church (Trouty) fonds. - 1888 - 2001. – 41.8 cm textual records

Administrative history

In 1848 a school was in use at Trouty as the Church, a year later it was decided that a proper Church building was needed. Plans were made to build a Church on the top of Church Hill - a position in the community that was visible from most of the community as well as the fishing grounds off the harbour. The Church was consecrated on St. Matthew's Day, 1853 as well as the churchyard. After 30 years of service the Church was replaced with a second St. Matthew's, on May 13, 1888, the day of the first service held in the unfinished Church. On November 26, 1888 the Church was consecrated by the Rt. Rev. Llewellyn Jones, Bishop of Newfoundland.

Source: History of a Harbour by Clarence B. Dewling.

Custodial history

The records were kept and maintained at St. Matthew's Church, Trouty until 2002 when they were donated to the Archives by the vestry of the Church at the annual general meeting.

Scope and content

The fonds consists of minutes of select vestry meetings 1911 - 1986; vestry registers, 1888 - 1998; financial records. 1906 - 2001; correspondence, 1929 - 1999; minister's records, 1945 - 1990 visitor's books, 1966 - 1992; Church organist's book; and documents related to 100th anniversary of the Church.

The records have been organized into six series according to form and function.

Notes

Supplied title based on provenance

Donated by St. Matthew's Church Vestry

Headstone inscriptions were donated by Mr. Gerald Spurrell in April 2005.

Series 1: Minutes of Vestry. - 1910 - 1986. - 2 cm

The vestry committee is the body that makes decisions regarding the Church building and the congregation. Members of the committee include the Church wardens, elected members of vestry and the Rector. The minutes of vestry record discussions and decisions relating to the maintenance of the Church and matters concerning the congregation and election of officers.

The series consists of two original volumes.

1.01 Minutes of Vestry, 1910 - 1930

1.02 Minutes of Vestry, 1967 - 1986

Location: Church Records Box 16.

Series 2: Vestry Registers. - 1888 - 1998. - 10 cm

The vestry registers record the services held at the Church, the number of people in attendance, topic of the sermon, visiting clergy and other remarks.

The series consists of four original volumes.

- 2.01 Vestry Register, 1888 - 1922
- 2.02 Vestry Register, 1922 - 1940
- 2.03 Vestry Register, 1940 - 1968
- 2.04 Vestry Register, 1968 - 1998

Location: Church Records Box 16.

Series 3: Financial Records. - 1906 - 2001. – 18.3 cm

The series includes all the records having to do with financial matters and consists of receipts, 1906 - 1994; quarterly collections, 1922 - 1951; church expenses 1922 - 1949; offertory account, 1922 - 1927; rector's stipend, 1936 - 1942; communion offertory, 1937 - 1942; Bishopric Fund, 1940 - 1941 and insurance, 1933 - 1952.

- 3.01 Receipts, 1906 - 1952. - 4 cm

Receipts for various expenses for the church.

- 3.01.001 Receipts, 1906 - 1934
- 3.01.002 Receipts, 1935 – 1952
- 3.01.003 Receipts, 1965 – 1983
- 3.01.004 Receipts, 1994

- 3.02 Accounts, 1922 - 1949. – 5.7 cm

A record of various accounts of funds that were collected within the congregation for various purposes such as church expenses, rector's stipend, church repairs, firewood collection, communion offertory, Lenten Self Denial and Bishopric Fund. This series also contains information for collections for Thanksgiving, Queen's College, orphanage collection, cod oil donations, mission box and pew holders.

- 3.02.001 Accounts, 1922 - 1927
- 3.02.002 Accounts, 1934 - 1951
- 3.02.003 Accounts, 1936 - 1937
- 3.02.004 Accounts, 1936 - 1939
- 3.02.005 Accounts, 1940 - 1942

- 3.02.006 Accounts, 1945 - 1948
- 3.02.007 Accounts, 1945 - 1949
- 3.02.008 Accounts, 1968 – 1980
- 3.02.009 Accounts, 1980 – 1984
- 3.02.010 Accounts, 1992 – 1998
- 3.02.011 Accounts, 1999 - 2001

3.03 Insurance, 1933 - 1952. - 0.5 cm

Copies of insurance policies and invoices for the church.

3.04 Miscellaneous [19 -]. - 0.5 cm

Invoices for various church expenses that have no date recorded.

3.05 Envelopes and Givings, 1980 – 1996. – 5.8 cm

- 3.05.001 Envelopes and Givings, 1980 – 1986
- 3.05.002 Envelopes and Givings, 1986 – 1991
- 3.05.003 Envelopes and Givings, 1993 – 1996
- 3.05.004 Envelopes and Givings, 1995

Records of weekly donations made to the Church by the fellowship.

Location: Church Records Box 16.

3.06 Subscribers Lists, 1979 – 1989. – 0.3 cm

List of people subscribed to the Church and the money given for the year.

3.07 Year End Financial Statements, 1977 – 1994. – 1.5 cm

- 3.07.001 Year End Financial Statements, 1977 - 1979
- 3.07.002 Year End Financial Statements, 1993
- 3.07.003 Year End Financial Statements, 1994

Financial Records for the year, includes all the money collected and all the money that was spent by the Church.

Series 4: Correspondence. - 1929 - 1999. - 0.5 cm

Correspondence concerning issues of the Diocese to the Parish such as: Lenten Self Denial collection, Bishopric Fund, Queen's College and notice to Parish Council. Work that has been completed on the Church as well as land that was sold by the Church.

Series 5: Minister's Records. - 1945 - 1990. - 1 cm

The series consists of a copy of the Lectionary for 1954 and 1959, order of divine service, 1972 - 1973, Christmas Carol Service, 1983, Thanksgiving service, Parish Council rules and a copy of the 1950 and 1959 calendar.

Series 6: Visitor's Books. - 1966 - 1992. - 7.5 cm

The visitor's books are kept to record non-parishioners visiting the Church both for interest and to attend the Church service.

- 6.01 Visitor's book, 1966 - 1974
- 6.02 Visitor's book, 1974 - 1981
- 6.03 Visitor's book, 1981 - 1989
- 6.04 Visitor's book, 1989 - 1992

Series 7: Church Organist's Book. – 1.5 cm

The Church organist's book contains 117 compositions to be played during Church services.

Location: Church Records Box 16a.

Series 8: Copies of Financials, Meetings and Items regarding 100th Anniversary of St. Matthew's Church 1988-1995 – 1 cm

- 8.01 Copies of Financials 1990, 1992-1995
- 8.02 Annual Meeting 1992-1995
- 8.03 100th Anniversary correspondence and newspaper clippings, 1988

Location:
Box 16